

A/V Needs for Margot Halstead

To create the best possible experience for your audience, please provide the following:

Presentation Setup

LCD projector or large presentation screen

HDMI connection or compatible adapter

Confidence monitor preferred, if available

Slide advancer/clicker preferred

Ability to play embedded video/audio, if included in the final deck

Sound

Wireless lavalier microphone preferred

Handheld microphone acceptable if lavalier is unavailable


For audiences over 40, amplification is strongly recommended

If audience interaction is included, please provide at least one handheld microphone for audience questions or comments

Room Setup

Classroom, rounds, crescent rounds, or theater seating
all work depending on session format

For workshops or interactive sessions, tables are preferred





Margot Halstead
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Please avoid a fixed podium-only setup when possible; Margot moves and interacts with the room

Materials

If participant materials are needed, Margot will coordinate with the event planner in advance

For workshops, printed worksheets or participant packets may be requested depending on the session design

Arrival / Sound Check

Margot prefers access to the room at least 30–45 minutes before the session for setup, slide testing, sound check, and room review.

